



Fairchild Wheeler Interdistrict Magnet Campus

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Caring for Your Laptop

1. Carry your laptop in the carrying bag.

- a. The cases provided are specially designed to prevent wear and tear on your laptop during transport. Sliding the laptop into your bag allows it to bump into books and other objects as well as jostle while you walk. This extra movement can damage the components of your laptop.
- b. Also, if you accidentally drop your laptop, the padded case can sometimes protect it from severe damage.

2. Keep liquids away from your laptop

- a. As tempting as it might be to drink coffee, soda, water or any other liquid near your laptop, accidents can happen all too easily. Alternatively, use a cup with a cover on it, so even if it does spill, the liquid doesn't go anywhere. Spilled liquids may damage the internal micro electronic components or cause electrical injury to the laptop. Short circuits can corrupt data or even permanently destroy some parts. The solution is very simple: Keep your drinks away from your computer. Even if you're careful, someone else might bump into your desk or you.

3. Keep food away from your laptop.

- a. Don't eat over your laptop, the crumbs can go down between the keys in the keyboard and provide an invitation to small bugs. The crumbs can also damage the circuitry. Worse, it makes the laptop look dirty if there are crumbs and food stains on it.
- b. Don't take your laptop out when you come down to eat in the cafeteria.

4. Always have clean hands when using your laptop

- a. Clean hands make it easier to use your laptop touchpad and there will be less risk of leaving dirt and other stains on the computer. In addition, if you clean your hands before use, you will help reduce wear and tear on the coating of the laptop caused by contact with sweat and small particles that can act upon the laptop's exterior underneath your wrists and fingers.

5. Protect the LCD display monitor

- a. When you shut your laptop, make sure there are no small items, such as a pencil or small ear-phones, on the keyboard. These can damage the display screen when shut; the screen will scratch if the item is rough. Close the lid gently and holding from the middle. Closing the lid using only one side causes pressure on that hinge, and over time can cause it to bend and snap.

6. Don't pull on the power cord.

- a. Tugging your power cord out from the power socket rather than putting your hand directly on the plug in the socket and pulling can break off the plug or damage the power socket. Also, if you have the power point near your feet, avoid constantly bumping into the plug or you could loosen it and eventually break it.

7. Don't roll your chair over the computer cord

- a. Try to keep most of the cord away from the floor or your legs; sometimes you can be so engrossed in what you're doing that you move your legs and forget the cord is there.

8. Avoid placing heavy materials, such as books, on top of your laptop and keyboard

- a. This can push the LCD screen into the keyboard, and will eventually damage it.

9. Use and store in a well-ventilated area.

- a. When you are using your laptop, do so in a place that has a constant air-circulation. Lots of people ruin their laptop by using it in an enclosed area and thus making the laptop overheat. Leaving your laptop running laying on a couch or a bed can block the fan and cause it to overheat

Keep your laptop in good shape. You should try to return in in June in as good as shape as you got it in September. Don't forget someone is going to get your laptop next year and you want them to have a laptop as nice as the one you have right now. .